

Production Schedule for JRASC 2010-11								
Updated: January 4 2010	2010	2010	2010	2010	2010	2010	2011	2011
Milestone (expected mailing date)	February 1	April 1	June 1	August 1	October 1	December 1	February 1	April 1
Advertising space order deadline	December 1	February 1	April 1	June 1	August 1	October 1	December 1	January 31
Columns due from all contributors	December 2	January 31	April 2	May 30	August 1	October 3	November 29	January 31
Columns sent to editors	December 9	February 6	April 4	June 2	August 5	October 8	December 3	February 5
Columns returned from editors	December 16	February 13	April 10	June 7	August 11	October 13	December 8	February 12
All material to production manager	December 18	February 14	April 12	June 11	August 13	October 16	December 10	February 15
Advertising material deadline	December 18	February 14	April 12	June 11	August 13	October 14	December 10	February 15
December table of contents completed						October 18		
All materials to designer	December 20	February 16	April 14	June 14	August 16	October 18	December 12	February 18
Proofs back from designer	January 10	February 28	April 26	June 28	August 30	October 31	January 3	February 27
Proofs sent to proofreaders	January 11	February 28	April 26	June 28	August 30	October 31	January 3	February 27
Proofs sent to research authors	January 11	March 1	April 26	June 28	August 30	October 31	January 3	February 27
Proofs returned with corrections	January 16	March 6	May 2	July 4	September 6	November 5	January 9	March 5
All corrections to production manager	January 17	March 6	May 3	July 5	September 7	November 7	January 10	'March 5
Corrections to designer	January 18	March 7	May 3	July 6	September 7	November 7	January 10	'March 5
Final proof signed off	January 18	March 8	May 3	July 6	September 7	November 8	January 10	'March 5
Digital files arrive at Maritime Digital	January 18	March 8	May 3	July 6	September 7	'November 8	January 10	'March 5
Final electronic proof signed off	January 18	March 8	May 3	July 6	September 7	'November 8	January 10	'March 5
Journal on-line	January 18	March 8	May 3	July 6	September 7	'November 8	January 10	'March 5
Journal printed and shipped (5 days)	January 22	March 12	May 10	July 13	September 12	November 15	January 15	March 10